

# LECONFIELD PARISH COUNCIL

## Minutes of the Annual Meeting held on 2<sup>nd</sup> March, 2020

Present:- Parish Councillors Healy (Chair), Cllr Scruton (Vice-Chair), Broadhurst, Leng, Welbourn Breen and Tom Houlty. Ward Councillor Gateshill, Huzzard (Clerk) 21 members of the public

Apologies for absence – Cllr Metcalfe-Thompson.

Declarations of interest – Cllr Broadhurst .

	<p>The Parish Council meeting was delayed until 20.10 hours as a gesture of good will to Mr Mike Whitehead who had requested that he put forward a presentation to the public and the Parish Council in regard to the planning application on the Post Office site and paddock to the rear.</p> <p>At this time the application on the ERYC website was for 33 dwellings + 1 retail unit, and whilst all parties were aware of an application for an increased number of units was in the pipeline, this discussion could only be regarding the renewal of the outline planning permission for 33+ 1.</p> <p>A number of questions were posed by members of the public to Mr Whitehead and their concern was expressed regarding issues with the foul water and surface water, as the village infrastructure was already struggling to cope. Mr Whitehead replied that it was for the necessary Agencies to resolve.</p>
38/20	<p>Minutes of the meeting held on 3<sup>rd</sup> February, 2020 were agreed and signed as a true record.</p> <p>It was confirmed that the Minutes will be posted on to the Leconfield Parish Council website, after they have been signed by the Chair.</p>
39/20	<p>Matters arising – Cllr Broadhurst declared an Interest with regard to planning – 33 dwellings at rear of Post office.)</p>
40/20	<p>The Parish Council (LecPC) welcomed the attendance of Cllr Gateshill</p>
41/20	<p><b>Footpath side of St Catherines Church</b></p> <p>Cllr Gateshill presented the paper copy of the 1949 Conveyance to clarify the last known owner as it would not scan.</p> <p>Clerk to look at and report back.</p>
42/20	<p><b>Flooding issues:</b></p> <p><b>Leconfield</b> – Following the walkabout of the flood alleviation scheme with the Clerk, John Nickolds and Cllr Gateshill, it was agreed that prior to the next meeting with Steve Charlton (ERYC) that The clerk and John Nickolds would further investigate the dyke running at the rear of the Village Hall to investigate the water source.</p> <p><b>Tickton and Routh joint flood alleviation meeting</b></p> <p>Following the joint meeting of 26/2/20, the Minutes of the meeting of 20/1/20 had been accepted.</p> <p>The terms of reference were agreed by Leconfield pc Cllr Scruton to sign and return.</p> <p>A minimum of 2 parish Councillors and a maximum of 4 per Parish to join as members.</p> <p>At least 1 parish Councillor must attend each minimum as a quorum.</p> <p>The members to join the team are Cllrs Scruton, Houlty and Breen,</p> <p>Further meetings were planned on 18/3/20 and 27/3/20.</p>
43/20	<p><b>Planning – Land South of Post Office, Leconfield – application for 33 dwellings plus one retail unit.</b></p>

	<p>The deadline for comments was reported as 11/2/20 and after members of the public made their comments, Lec pc had sent their comments to ERYC on 9/2/20.</p> <p>Lecpc had been made aware that another application was in the pipeline and this would be commented on as a separate application, when it appeared on the ERYC Planning portal.</p> <p><b>16 Old Road, Leconfield</b> – extension to the rear of the property – no observations made.</p> <p><b>Land South of Castle Farm (69 dwellings)</b> the street scene house style has been amended, and Lecpc to send in their comments to ERYC using the ‘Consultee’ file on the ERYC portal.</p> <p>Cllr Houlty informed the meeting that his residence has a right of access from the ‘farm’ site and provision would need to be made for access whilst building were taking place, and that Keepmoat had presented him with an access plan which was acceptable to him.</p>
44/20	<p>ERYC - Town and Parish Council Charter Consultation-deferred</p> <p>ERYC- VE day anniversary-no action taken</p>
45/20	<p><b>Code of Conduct</b></p> <p>Cllr Welbourn had signed the form to state he was no longer a trustee, and the Clerk confirmed that the amended form had been sent to ERYC, for their website.</p>
46/20	<p>Grass Cutting contract 2020 – the Clerk confirmed that the contract had been renewed with ERYC before deadline date of 17/2/20.</p>
47/20	<p><b>Allotments:</b></p> <p>The Clerk reported that ERYC stated that a legal cost of £350.00 would be incurred to renew the Lease (that ERYC had allowed to lapse).</p> <p>Lecpc agreed that it must be renewed and the cost would be spread over the 7 year period.</p> <p>This would result in the rental cost needing to rise from 1/4/20 to £25 per full plot and £12.50 per half plot per year (1<sup>st</sup> April 2020 to 31/3/2021), based on a total annual rental cost of £175.00.</p> <p>The proposal was put to the vote and agreed by majority (1 Councillor disagreed)</p> <p>The Clerk will write to the tenants, prior to 31/3/20 informing them of the new rates and will include the Tenancy Agreement for signature.</p>
48/20	<p><b>Sub-Committees</b></p> <p>Cllrs Houlty and Welbourn agreed to oversee the allotments and would arrange to meet the tenants as well as making regular inspections of the site.</p>
49/20	<p><b>Playing field inspection</b> – following the inspection, a sub committee member needs to be nominated and work alongside the Clerk in any remedial work required.</p> <p>To report back at the next meeting.</p>
50/20	<p><b>Fallen tree at rear of 32 Ash Tree Drive</b> –reported by the Clerk to ERYC.</p> <p><b>Blocked gullies along Main street, A164</b> –reported by the Clerk to ERYC. received:</p>
51/20	<p><b>Financial Year End</b></p> <p>The Clerk reported that as the year end is 31/3/20, he requested that there may be a need to raise cheques in the month so that they can clear the bank account prior to 31/3/20.</p>

	<p>Agreed that the Chair and Vice-chair would sign cheques during March.  The Clerk reported that as soon as the Bank statement to 31/3/20 is received the accounts would be available for the internal auditor as soon as the exemption certificate for 2019/20 is received.  Clerk to contact the auditor to make arrangements for April.</p>
52/20	<p><b>Correspondence received</b>  A resident had enquired about the state of Grange Road, but this was referring to the un-adopted part.  To seek advice for Ward Councillor.  Seat at Old Road/Main Street, Leconfield – a resident requested to plant new flowers in the pots at the side – granted.  ‘School’ sign at Main Street/Aram Road – ‘Nursery’ wording not now needed following the request at last meeting..  Dumping on Grange road – a pile of soil had been dumped on the verge and road at the far end of Grange Road (adopted part) – Clerk reported to ERYC</p>
53/20	<p><b>Payment of accounts:</b>  Molescroft Press (Feb/March) £210.00  Playing Field Inspection £78.00  Arthur Day – computer memory stick £9.95 for Clerk (not £11.94 as agenda)  Clerk’s salary – February – Nil</p>
54/20	<p><b>Any other business:</b>  Damaged Yorkshire Water inspection cover on the footpath outside no. 67 Harthill Avenue –Clerk to report.  A member of the public asked Cllr Broadhurst a question regarding clarification of ownership of the paddock, rear of the Post Office that is subject to the planning enquiry.  Cllr Broadhurst had previously declared his interest and answered the question.</p>
55/20	<p><b>Next meeting</b>  6<sup>th</sup> April, 2020 at 7.30p.m. in the meeting room (1<sup>st</sup> Floor) Leconfield Village Hall, Miles Lane, Leconfield. Will not take place due to Covid-19 crisis.</p>