

LECONFIELD PARISH COUNCIL

(representing the communities of Arram, Leconfield and Scarborough)

Minutes of the Parish Council meeting held VIRTUALLY due to Covid 19 restrictions on 4th January, 2021 at 7.00pm.

Present: Parish councillors Scruton (Acting Chair), Thomas, Breen, Houlty, Broadhurst. Ward Councillor Gateshill. Clerk:Mr.Huzzard.

Apologies:Ward Councillor Greenwood.

3 members of public attended 'virtually'

Councillors taking leave of absence: Healy, Metcalfe-Thompson, Welbourn.

Declarations of Interest : Cllr Broadhurst regarding to LEC1 planning application.

Intro.		This was the 7 th 'virtual' meeting held by the Parish Council
01/21		Minutes of the meeting held on 7 th December, 2020 were agreed that they represent a true record. Chair authorised the Clerk to sign the manual record. Matters arising.
02/21		Parish Precept: for the period 1/4/21 to 31/3/22.The members had previously been given the formula agreed by ERYC at 15/12/20 and after serious discussion the Precept was agreed at £22,000. The Clerk would confirm this to ERYC prior to the deadline of 15/1/21 by both e mail and the signing of the form by both the Chair and Clerk. (Clerk had sought confirmation from ERYC that Cllr Scruton could sign as he was 'acting Chair'.
03/21		Planning: Grange Farm, Grange Road, Leconfield - 2 nd storey extension and detached log cabin - planning approved.
04/21		Parish Council matters
	a	Village Hall: A working group (Cllr Scruton - Chair, Cllrs Breen, Houlty, Metcalfe-Thompson who for this meeting exercised her right to 'un-leave from absence' and the Clerk Minuted the meeting. Mr Holt also attended as the Recreation Club representative) had met earlier on 4/1/21 in person to discuss the request to temporarily move the post office service into the Hall, during the period of demolition of the existing building to the erection of a new retail unit. The actual length of this time was unknown at this stage. The Hall had previously been inspected by the Post Mistress and a representative from 'Post Office Ltd' to assess if the Hall would be a suitable venue. Lecpc - awaiting a response. The service would be a 'table top' service, that would require installation of a BT telephone line and the erection of a secure 'cupboard' to house a safe. The location of the table was proposed as being in the 'Library' room, along the wall directly to the left of the entrance door. The location of the 'safe' store to be on the opposite wall by removing one section of the book shelving. The group wanted to be sure that the PO would not impede other users of the Hall when restrictions are lifted. The working group agreed in 'principle' to the relocation of the post office service to the Hall, but would be subject to conditions: Written confirmation from the Post Office that the Hall is suitable. The landlord (ERYC) to agree that the post office can be relocated to the Hall. Lecpc insurers to be contacted as to how it would affect the current policy. A tenancy agreement would need to be drawn up between Lecpc and the Post Mistress. The working group's proposals were presented to the public Meeting of Lecpc and they were accepted by the Councillors present at the evening meeting. Future meetings of the Village Hall working group would be Cllr Holtby as the Chair and as time went on, other Councillors would be called upon.

		The Clerk confirmed that a working group can meet separately to a public meeting of the Council, but it could not include all at one time, and that their proposals would need ratification at a scheduled public meeting.
	b	Surface Water :- A working group arranged to meet 'virtually' on 14/1/21.
	c	Clerk - HMRC - the Clerk was assured by HMRC that the ongoing software issues would be resolved, but they have not. The Clerk has formally written to HMRC about this.
	d	Allotments : The waiting list is back to 2, as the latest enquiry did not materialise. The invoice for the Lease has still not been received.
	e	Newsletter - Chair to confirm next one in February, and it was proposed that a piece be put in about the Parish Council vacancy and Village Hall.
	f	Playing field : The Play equipment will receive its annual inspection in January. Clerk proposed that Cllr Metcalfe-Thompson be asked to look at the report and safely meet on site with the Clerk, to address any necessary actions (Clerk can order parts etc), There is a broken wooden fence rail at the far end of the car park. Clerk has asked Paul Lyon to have a look at it.
05/21	a b	Correspondence received : a Rural Crime survey - to clarify 3 important rural concerns b Defibrillator enquiry - Scarborough - Cllr Scruton had discussed this enquiry from a charity wanting to install a defibrillator in Scarborough. To liaise with Scarborough residents.
06/21		Payment of Accounts Hull Lib Dem Print Society - December newsletter £22.39 Cllr Thomas - Zoom subscription £14.39 Clerk Salary - December 2020, £200 (as HMRC already paid). Clerk - Key cutting £29.70. ERYC - Grass cutting contract - £375.70
07/21		Any other business :
	a	Speeding : Cllr Houlty had received a response from 'Traffic Management' to state that there will be a full review of traffic/speeding in 2021. To monitor.
	b	Little Lane : A neighbouring resident reported that he will continue to maintain his side of the boundary, but subject to protocols during the current crisis.
	c	Meetings : The Clerk stated that Lecpc would receive guidance on the latest restrictions from ERYC. The guidance to date is that if certain council affairs can only be conducted in person, then they are permitted. However Councillors need to feel 'safe' and the guidance is that such meetings should only take place if 'absolutely' necessary.
	d	Emergency plan : This is under review and Lecpc was informed that in case of a public emergency, the governors of Leconfield Primary School were in agreement that the venue would act as an emergency hub.
	e	Lecpc : The Chair was thanked by the Clerk, and this was seconded by the members, for his extra efforts in these challenging times for the Council.
08/21		Date of next meeting: Monday 1st February, 2021 (virtually -'Zoom') at 7.00pm