

## LECONFIELD PARISH COUNCIL

(representing the communities of Arram, Leconfield and Scarborough)

Minutes of the Parish Council meeting held VIRTUALLY due to Covid 19 restrictions on 13<sup>th</sup> April, 2021 at 7.00pm.

Present: Parish Councillors Scruton (Acting Chair), Thomas, Breen, Houlby, Broadhurst, Ward Councillor Gateshill and Greenwood. Clerk: Mr.Huzzard.

Apologies: None.

9 members of public attended 'virtually'

Councillors taking leave of absence: Healy, Metcalfe-Thompson, Welbourn.

Declarations of Interest: None.

### MINUTES

Intro.	Agenda	
49/21	1	This was the 11 <sup>th</sup> 'virtual' public meeting held by the Parish Council Minutes of the meeting on 1/3/2021 were agreed as an accurate record and the Clerk was authorised to sign the manual copies.
50/21	2 3	<p><b>Matters arising:</b></p> <p><b>Fibre Broadband-Kcom initiative:</b></p> <p>Lecpc had received a request from Kcom to attend the Parish Council meeting to make a presentation of their proposal to come to Leconfield in August/September, with a view to installing fibre broadband to properties, Kcom personnel gave an excellent presentation of their plans and explained that there would be a letter drop to residents who could then register their interest in a future installation.</p> <p>Scarborough is not currently in the plan, and Arram would be considered if 30%of the properties were to register an interest</p> <p>Kcom confirmed that they own the infrastructure that is already in place in Leconfield and felt that the upgrade could be installed with a minimum of disruption.</p> <p>The Clerk asked if at this time some of the many damaged Kcom pavement culverts would be repaired, as some are trip hazards. Kcom confirmed that an audit of their condition would take place before installation work commences.</p> <p>Kcom explained that there would be a voucher scheme to help with the cost of installation and that Kcom support local initiatives in the community</p> <p>Resident Roger Haywood was thanked for his hard work in obtaining fibre broadband to the village and both he and Lecpc stated that they were not showing favour to Kcom, but that BT had not approached Lecpc to make their presentation.</p> <p>Residents can also register their interest in the BT package, and again this will depend on the number of interested parties.</p> <p>The Clerk had received a question from some Arram residents asking why they were not in the current BT plans as is Aike?</p> <p>The response being that Aike is covered by a different area of the BT network.</p>
51/21	4	<p><b>Parish Council vacancy - co-option</b></p> <p>The 5 members of Lecpc present were allowed to vote (not the Councillors taking 'Leave') and resident Mrs Georgina Haslam was co-opted to Lecpc. Clerk to organise the necessary forms from ERYC to enable registration.</p>
52/21	5	<p><b>Temporary Post Office in the Village Hall</b></p> <p>The agreement between Lecpc and the Post Mistress had now been signed, and had been presented to ERYC for their approval.</p> <p>Royal mail confirmed that they will collect the post from the outreach on the days of opening.</p>

		<p>The Clerk reported that ERYC had now agreed that they had no objection to the temporary post office outreach operating from the Village Hall, and the insurers had agreed to include cover in the new policy.</p> <p>The Post Office will close on 27/4/21 and reopen in the Hall on 11/5/21 and will operate for 2 hours Tuesday mornings (10.00 to noon) and 2 hours Thursday afternoons.(1.30 to 3.30 pm)</p> <p>Post Office Ltd has not agreed to install the BT phone line as they wish to monitor the outreach equipment without a line.</p>
53/21	6	<p><b>Village Hall:</b></p> <p>An exhibition at the Hall is proposed for Spring 2022, with other engagements being organised before then.</p> <p>An infestation of mice had been reported and measures were discussed as to how best to eradicate them, possibly by using humane electronic devices.</p> <p>Much work needs to be done prior to opening the Hall and volunteers were being sought.</p> <p>An initial discussion took place regarding fire safety and it was agreed that the work needed at the Hall, to ensure compliance, was agreed at a cost of c. £1200.</p> <p>On 19/4/21 a working party met at the Hall and visited the Recreation Club also.</p> <p>It was pointed out that the fire alarm system is linked to both buildings and a new control panel was needed at a cost of c. £1000, with further fire safety requirements to the Recreation Club of c. £1200.</p> <p><b>a</b> A number of urgent proposals were put forward in order to be able to open the Hall to the public and the Clerk was requested to contact all Lecpc members for agreement, and these would be Minuted at the May meeting.</p> <p><b>b</b></p> <p><b>c</b> Fire precaution measures for both the Hall and Recreation Club to be given the go ahead and due to the linked nature of the system, that Lecpc would fund the total cost of c. £3400.</p> <p><b>d</b> Gas boiler to the Hall - Clerk to arrange a service.</p> <p><b>e</b> Blocked drains and gullies around the exterior of the Hall - Clerk to organise</p> <p><b>f</b> clearing.</p> <p>To reseal the exterior expansion joints and point up the holes in the mortar, in order to restrict damp and mice ingress.</p> <p>To join the Village Halls Network at £60 per annum.</p> <p><b>g</b> To organise a 'Condition Report' of both the Hall and the Recreation Club</p> <p><b>h</b> in order to give an idea of the costs involved in making the necessary repairs to the buildings. (When Lecpc is accepted as a member, then advice can be sought regarding recommendation of an expert to carry out the inspection).</p> <p>To organise the PAT testing of electrical items in the Hall</p> <p>To organise the necessary Covid protocols for the opening of the Hall.</p> <p>All the above points were circulated to the members not present and approval was given to go ahead.</p> <p>In order to successfully apply for Grant funding for the Hall, Lecpc would need to show accounts, but is unable to do so due to the current structure. Consideration will need to be given as to how both the Hall and the Recreation Club (sub tenant of Lecpc) are administered in order to show a financial clarity between the two.</p>
54/21	7	<p><b>Community Engagements</b></p> <p>The first virtual session is planned for 19/4/21 giving residents an opportunity to discuss their concerns and engage with Lecpc. The sessions will be ongoing and will create an awareness and engagement with the community and Lecpc.</p>

		There will be updates in the Newsletter and on the Parish website.
55/21	8	<b>Allotments :</b> Clerk reported that the Allotment Rent invoices for 2021/22 had all been sent out.
56/21	9	<b>Former Play Park (Bubble Park) - rear of St. Catherines Drive/Wyndham Close/Percy Close:</b> Clerk has written to ERYC to check if they have any objections to planting etc, awaiting reply.
57/21	10	<b>Flood Alleviation</b> ERYC has confirmed that 2 of the grilles in the scheme have now been removed (as agreed). Clerk has reminded them about fitting the flap valve on the blue pipe in the field near the Hall car park (to avoid the field water syphoning back into the street system and finding its way to the pipe at the rear of Harthill Avenue. Culvert at the bridge on Old Road, near A164, the grille is planned to be replaced and brackets have been sourced. The culvert area is to be trimmed on a quarterly basis. ERYC requested (once again) to visit Bridge House to inspect the condition of the culvert.
58/21	11	<b>Planning - 21/0095/PLF</b> Leconfield Primary School - Deadline for comments 27/4/21. No comments registered.
59/21	12	<b>Play equipment inspection</b> Following the independent report the inspection will take place during April and will report back in May, this will include the 'Play Court'.
60/13	13	<b>Budget 2021-2022</b> Clerk had presented a financial budget to Lecpc and this was approved. Budget to be displayed on the Parish website and reviewed quarterly.
61/21	14	<b>Grants</b> The proposed application document and policy were agreed and the forms will be displayed on the Parish website. The Leconfield Bowls Club had expressed their thanks for the grant of £250 in March,2021.
62/21	15	<b>Year-end/Audit of accounts</b> Clerk to prepare the accounts for annual external audit. The statutory requirement to declare the figures on the public notice boards by 2/7/21.
63/21	16	<b>Deliveries to Castle Farm site</b> It had been noted that some lorries are using Miles Lane as a means of access to Leconfield, contravening the 7.5 ton weight limit to the road. Cllr Haultby to liaise with the site foreman.
64/21	17	<b>Overhanging trees - A164</b> Clerk has written to MOD and the Defence Infrastructure Organisation (DIO) and informed that they are awaiting permission from ERYC to close the road for pollarding some of the trees.
65/21	18	<b>Plant troughs on approaches to Leconfield:</b> Discussions are ongoing and some planting boxes will soon be available.
66/21	19	<b>Correspondence received:</b> <b>Joint authority Mayor</b> Bishop Burton Parish Council had written a strongly worded letter to ERYC stating their disapproval of the possibility of a joint authority. Lecpc agreed not to do so, but await for the consultation process. <b>Further guidance regarding live Parish meetings</b> This may be subject to a legal challenge, and ERYC are to gauge opinion on 'virtual' meetings.

		<p><b>Surface dressing of A164</b>  This work will take place during the Summer.  <b>Street Scene</b> - ERYC walkabout on 16/7/21 at 9.45 am. This is normally accompanied by a Parish Councillor - defer to future meeting.  <b>Leconfield Community Emergency plan</b> - contact details updated to ERYC as  Chair/Clerk/Cllr Houltyby/Cllr Welbourn/Decoy Farm, Scarborough.</p>
67/21	20	<p><b>Payment of Accounts:</b>  Cllr Thomas - Zoom subscription £14.39  Clerk salary - March 2021 £200 (gross)  Clerk - Padlock and Master keys £43.40  ERYC (Playing field half year rent) £865.00  Arthur Day Electrical (Defibrillator electricity) £26.25 annual cost</p>
68/21	20a	<p><b>Newsletter:</b>  The Clerk stated that at the year-end there was one cheque uncashed, as the printers reported that they had lost it.  Clerk to seek further evidence before reissuing a new cheque.</p>
69/21	21	<p><b>Any other business:</b>  <b>Zoom meetings</b> - Lecpc agreed to continue the membership, even after live meetings can take place, as they could be useful for working groups and focus groups.  <b>Website</b> - to be deferred to future meeting  <b>Notice Boards</b> - to look at new lockable public notice boards.</p>
70/21	22	<p><b>Date of next meeting: Tuesday 4<sup>th</sup> May, 2021 at 7.00pm via 'Zoom'</b></p>