

## LECONFIELD PARISH COUNCIL

(representing the communities of Arram, Leconfield and Scarborough)

Minutes of the Parish Council meeting held VIRTUALLY due to Covid 19 restrictions on 4<sup>th</sup> May, 2021 at 7.00pm, following the Annual public meeting.

Present: Parish Councillors Scruton (Chair), Thomas (Vice-Chair), Breen, Houlthby, Haslam. Ward Councillors Gateshill and Greenwood. Clerk: Mr Huzzard.

Apologies: Cllr Broadhurst

4 members of public attended 'virtually'

Councillors taking leave of absence: Healy, Metcalfe-Thompson, Welbourn.

Declarations of Interest: None.

### MINUTES

Intro.	Agenda	
71/21	1	This was the 12th 'virtual' public meeting held by the Parish Council Minutes of the meeting on 13/4/2021 were agreed as an accurate record and the Clerk was authorised to sign the manual copy.
72/21	2	<b>Councillor's Pecuniary Interests</b> The members were asked to check that their published 'interests' are correct on the ERYC website and to inform the Clerk of any changes.
73/21	3 4	<b>Matters arising</b> <b>Fibre Broadband-Kcom initiative:</b> Following the presentation from Kcom at the April meeting, they confirmed that they will be coming to Leconfield to install the fibre broadband and urged residents to register their declaration of interest. It is not known when BT are to make a similar installation. Provided that 30% of the households register their interests, Kcom can apply for a grant from the government to go ahead. 30% of the residencies in Arram will also have to register their interest as the 2 villages will be administered separately. Resident Roger Haywood agreed to continue to liaise with both BT and Kcom and keep Lecpc informed.
74/21	5	<b>Parish Council vacancy - co-option</b> Clerk confirmed that Cllr Georgina Haslam is now registered with ERYC as a Parish Councillor.
75/21	6	<b>Temporary Post Office in the Village Hall</b> The post office outreach service is to open on 11/5/21 and a proposal was made to invite the developer of the former post office site to attend the June meeting, in order to give an update of the proposed new retail unit. Clerk to contact the developer.
76/21	7  a  b c d e	<b>Village Hall:</b> Following the meeting of the Village Hall Working party (VHWP) the members ratified the following actions, in order to enable the Village Hall to be re-opened. The fire precaution measures for both the Hall and Recreation Club have been updated, and as the fire alarms are linked to both buildings, Lecpc agreed to fund the total cost of £3354.80 + VAT. Both systems will be inspected and certified on an annual basis. A fire safety booklet has been produced establishing procedures in case of a fire alert. Users of the Hall need to read it and sign the booklet. The external gas boiler is to be inspected on 10/5/21. PAT testing of the electrical items in the Hall to be undertaken on 8/5/21. The blocked drains and downpipes and gullies at the rear of the hall have been cleared. To reseal the expansion joints on the exterior of the Hall and re-mortaring.

	<p><b>f</b></p> <p><b>g</b></p> <p><b>h</b></p>	<p>Lecpc has now joined the 'East Riding Village Halls Network' (ERVHN) with effect from 1/5/21. The subscription is annual but will run to 30/6/2022.</p> <p>To arrange a 'Condition Report' of both the Hall and Recreation Club in order to gain an idea of the level of costs involved to make the necessary repairs. Members of the working party to liaise with ERVHN to look at other Halls that have undergone major repairs.</p> <p>Cllr Houlby reported that First aid kits have been installed and a first aid point has been installed in the Hall.</p> <p>On 8/5/21 the VHWP and a number of volunteers are to go into the Hall to organise cleaning and the removal of items contaminated by the infestation of mice. This will mean that many of the books in the 'Library' will need to be destroyed on health grounds, as mice have nested among the books. Lecpc further agreed a proposal that the VHWP could have a fund of up to £1000 for urgent expenditure during the Hall cleaning (e.g. ordering a skip), so that the process is not delayed by awaiting approval.</p> <p>The necessary receipts for such work would be passed to the Clerk.</p> <p>Further ideas were put forward to celebrate the opening of the Hall, possibly a Family Fun day at the end of August.</p> <p>Posters and a one-off newsletter are to be considered, in order to establish the requirements the community have from their village hall.</p>
77/21	8	<p><b>Community Engagements</b></p> <p>The first 2 virtual sessions have taken place in April and 2 more are scheduled in May.</p> <p>These sessions are seen as a valuable opportunity to engage with the community and when the first 4 sessions have been completed, the comments will be published on the Parish website and in the newsletter.</p> <p>The sessions will be ongoing and will create an awareness and engagement with the community and Lecpc</p>
78/21	9	<p><b>Leave of absence :</b></p> <p>Cllrs Welbourn and Metcalfe-Thompson have agreed to attend the next meeting in June, in the village Hall, thus ending their 'Leave'.</p> <p>Cllr Healy to extend her 'leave' to 31/8/2021.</p>
79/21	10	<p><b>Number of Parish Councillors:</b></p> <p>The question was asked if Leconfield Parish could increase its number of Councillors above the allocation of 9.</p> <p>The response from ERYC is: (noting that there are 1522 on the Electoral Roll at December, 2020)</p> <p>"In relation to the proposal to increase the membership numbers beyond its current level, the parish council would have to request a community governance review via petition. For it to be a valid petition, as there are between 500 and 2,500 electors then 250 must sign, The petition should also define the area for review and specify the recommendation which the petitioners wish the review to consider.</p> <p>The review is the mechanism for discovering all the facts and opinions required so that a recommendation can be made having canvassed opinion. The review would be conducted by East Riding of Yorkshire Council."</p> <p>Noting that there may be a cost incurred to this process.</p> <p>Lecpc agreed to remain at 9 members.</p>
80/21	11	<p><b>Public notice boards</b></p> <p>Clerk is looking into replacement notice boards. They need to be weatherproof and lockable and able to take at least 2 x A3 sheets.</p> <p>The history of Leconfield board at the now former Post Office may need to be removed for safe storage, with a view to repositioning it at the new retail unit.</p> <p>Clerk to look into a safe storage.</p>

81/21	12	<p><b>Anti-social behaviour</b> Following incidents of anti-social behaviour that were reported to both the MOD and the Police, the MOD has promised to make more patrols around the village. Representatives of Lecpc are meet with the MOD in June in order to re-ignite closer relations.</p>
82/21	13	<p><b>Planning</b> 21/01173/PLF at 30A Castle Close, Leconfield. Erection of garage following conversion of existing garage. Deadline for comments to ERYC 15/5/21. No observations recorded.</p>
83/13	14	<p><b>Play equipment inspection:</b> The Clerk and Cllr Metcalfe-Thompson had completed their inspection of the equipment and to forward the summary report to Lecpc before the next meeting. The zip wire seat and chain fastening will remain inoperable until the whole system can be expertly assessed on safety grounds. Lecpc agreed that the bark should be topped up - Clerk to organise.</p>
84/21	15	<p><b>Audit of Parish Council accounts.</b> The accounts are being taken to the auditor on 10/5/21.</p>
85/21	16	<p><b>Deliveries to Castle Farm site</b> As a result over concerns regarding access to the site via Harthill Avenue, the Clerk has written to the Ward Councillors to explain the delivery routes, and that should vehicles enter via Miles Lane from B1248, this would not be a legitimate reason for breaching the 7.5 ton weight limit on the road. Cllr Houlty to monitor and liaise with the site foreman and report any incidents to the Clerk.</p>
86/21	17	<p><b>Plant troughs</b> Cllr Haslam to liaise with resident Steve Hogg to look at possible replacements of some of the troughs.</p>
87/21	18	<p><b>Correspondence received:</b> Election of Police Commissioner - 6/5/21 at the Village Hall. Grange Road (DIO section, not ERYC) - Clerk has reported a number of pot holes. Covid recovery workshops - on line via Zoom from ERYC Re-opening of Community Halls - information sheet.</p>
88/21	19	<p><b>Payment of Accounts:</b> Cllr Thomas - Zoom subscription £14.39 Clerk salary - April 2021 £200 (gross) East Riding Village Halls Association membership £60.00 Aon uk Ltd - Building Insurance £1186.09 J G Fire Protection (Fire alarm equipment) £4025.76 Ashley Briggs (Hall gullies/downpipes) £55.00 Cllr Houlty (First aid equipment) £46.11 <b>Funds received :</b> Leconfield Recreation Club (proportion of insurance) £565.05</p>
89/21	20	<p><b>Any other business</b> <b>Speeding</b> - Cllr Houlty has written to the police and ERYC Traffic Management and is awaiting replies. The Community Speed Watch will require volunteers and in order to send out a survey, it will require written permission from ERYC. Cllr Houlty to liaise with the Clerk. <b>Zoom meetings</b> - Lecpc agreed to continue the membership, even after live meetings can take place, as they could be useful for working groups and focus groups. <b>Website</b> - to be deferred to future meeting.</p>

		<p>Resident Mr Stuart Haywood offered his expertise in expanding the website.</p> <p><b>Notice Boards</b> - to look at new lockable public notice boards.</p> <p><b>Cheque signatory</b> - Lecpc agreed that Vice-Chair Elizabeth Thomas should be registered as a signatory for cheques.</p> <p>Clerk to write to Barclays Bank to organise.</p>
90/21	21	<p><b>Date of next meeting: Monday 7<sup>th</sup> June, 2021 in Leconfield Village Hall at 7.30pm</b></p>