

LECONFIELD PARISH COUNCIL

(representing the communities of Arram, Leconfield and Scarborough)

Minutes of the Parish Council meeting held in the Village Hall, on 7th June, 2021 at 7.30pm.

Present: Parish Councillors Scruton (Chair), Thomas (Vice-Chair), Breen, Houltyby, Haslam, Broadhurst, Welbourn. . Ward Councillors Gateshill . Clerk: Mr Huzzard.

Apologies: Cllr Metcalfe-Thompson. Councillor taking leave of absence: Healy.

Declarations of Interest: None. Members of public 8

MINUTES

Intro.	Agenda	This was the first public meeting held by the Parish Council since March 2020. Cllr Houltyby explained the fire safety protocol to the audience and the Clerk noted the head count, in case of emergency.
91/21		Minutes of the meeting held on 4/5/21 as well as the annual Parish Meeting were agreed as an accurate record and the Chair signed both manual copies.
92/21		Councillor's Pecuniary Interests The Chair and vice-chair had signed their acceptance of office forms. The Chair and Cllr Healey had signed their amended pecuniary interest forms. The Clerk confirmed that all 4 forms had been registered with ERYC.
93/21		Post Office site Mr Mike Whitehead (MW) of Elmfield Properties kindly agreed to attend the meeting to give the public an update regarding the former Post Office site and Castle Elms. He explained that his company was keen to build the retail store but had been restricted by ERYC planning to a floor area of 1637 square feet, but most of the interested parties were looking for an area of about 2500 square feet. If this became an obstacle to establishing a shop/post office it would lead to a revised planning application. Post Office Ltd had previously stated to Lecpc that they would like to see a post office facility established in the new retail premises. Members of the public expressed concern that if a shop could not be established, then an application would be made for more houses. MW stressed that his intention was to build a shop, and it would be built first, and hoped that it could be in place by December 2021. Lecpc reminded the public that it was a condition of the planning application that a 'fast food' outlet was not allowed, and that it was important that the current planning approval for a single storey retail unit was not changed. MW explained the history of the post office site during World War 2, and hoped to establish a 'blue plaque' in the new shop. MW was thanked by Lecpc for his presentation and hoped that he would attend further meetings in order to keep Lecpc updated on progress. There was no requirement for Cllr Broadhurst to declare an interest as no discussion took place regarding land in the paddock, rear of the former post office site).
94/21		Village Hall: Cllr Haslam reported on the meeting with the VHWG and members of the Recreation Club. A warm welcome was received from over half of the Committee members. From the introductions it became clear that many members had lived for a long time in Leconfield and remain highly committed to developing a community offering based at the Club/Hall site.

	<p>They described how over 30 years enthusiasm for some evenings e.g. quiz night / dominos had waned but that there was still good support for evenings such as bingo. They are intending to expand the number of evenings with live acts - entertainment which will be free to members. They plan to reopen - Covid permitting- on 3/7/21.</p> <p>A younger member has introduced a family night 6-9pm on Fridays which is well supported. In the summer the children tend to play outside, in winter they migrate into the Hall, so the committee are in the process of creating a play area adjacent to the bar.</p> <p>When the hall/club opened 30 years ago there was a paid steward, but over the years profits dwindled and the role of running the bar fell to volunteers. Apart from a cleaner, the Club is completely run by volunteers including overseeing the whole building, bookings for the hall and security. Lecpc stated their indebtedness to the Rec Club for their role in keeping the place going to date on a wholly voluntary basis. Regarding the management structure they were very enthusiastic about the proposal to form a management committee which would oversee the running of the whole building.</p> <p>Whilst they would expect to preserve existing autonomy they understand the current arrangement of EYRC/LECPC/Rec Club leases and that it may take some time to change this. Going forward they understood the benefits of having a single set of accounts. There was some concern that if the centre became much busier that the responsibility would continue to rest on current volunteers who do not really have additional capacity and we will need to ensure that this is not the case.</p> <p>Regarding the private members club arrangement they did not feel that the £6 membership fee deterred residents since the very reasonable bar tariff meant that the fee was insignificant. They were to clarify the current licence arrangement as to whether it was held by the committee rather than a designated licence holder (to be checked).</p> <p>A discussion took place about the possibility of developing a new cafe area adjacent and linked to the club along with whole building refurbishment and new sports changing facilities. A discussion about the poor state of the toilets led to a welcome proposal from the Rec club that the hall toilets be closed temporarily and the club toilets be solely available. In addition they proposed that the locking of the door through to the hall should cease- both to allow toilet access and a fire exit from the Club through the hall .</p> <p>At the end of the meeting it was agreed that pending full Lecpc approval it would progress the Terms of Reference, governance and membership arrangements for a new management committee. In addition the Rec Club would nominate a committee member to be involved in any future discussions regarding building design.</p> <p>Following a meeting with the resident who had kindly run the 'Library' in the Hall it was agreed that the wooden shelving be removed and its value removed from the asset register.</p> <p>Thanks were also expressed to all the volunteers who had helped in cleaning the Hall and Club.</p> <p>The clerk reported that the PAT testing of electrical items had been completed on 8/5/21.</p> <p>The gas boiler was inspected on 10/5/21 and the main fan has seized. This requires the boiler to be stripped down and the heat exchanger needs to be inspected. This will be a 2 person job and will be difficult due to the proximity of the 'Play Court' fence.</p>
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95/21		<p>Pest Control</p> <p>The Clerk had previously written to the Gamekeeper regarding the request to cull the rabbit population that is damaging the Playing Field Service. Lecpc agreed to the principle of this to take place and the Clerk is to prepare a draft letter for approval, prior to agreement.</p>
96/21		<p>Community Engagements</p> <p>The first 2 virtual sessions took place in April with 2 more in May. Cllrs Thomas and Haslam gave a brief update of the May events and confirmed that the minutes from all 4 events would be posted on the Leconfield Parish website.</p> <p>A Spring event was discussed for June 2022 to coincide with the Queen's Platinum anniversary.</p>
97/21		<p>Anti-social behaviour :</p> <p>Lecpc to take up the kind offer to meet MOD personnel in order to strengthen community relations. Three members were proposed.</p> <p>Clerk to arrange a suitable date.</p>
98/21		<p>Planning:</p> <p>Springers Lodge Farm, Arram 21/01539PLF</p> <p>Erection of a single storey, triple garage. Deadline to ERYC 17/6/21.</p> <p>No observations recorded.</p>
99/21		<p>Play equipment inspection:</p> <p>The Clerk circulated the summary inspection report to the members. Bark to top up will be delivered when the Field dries out.</p> <p>2 pieces of equipment have been taped off as should not be used. Some areas of earth need to be built up around the equipment with rubber web matting.</p> <p>Clerk to further investigate a specialist company that can both repair and maintain the equipment and certify the work done.</p>
100/21		<p>Audit of Parish Council accounts.</p> <p>The accounts have been audited independently of Lecpc and there were no errors nor recommendations.</p> <p>The Clerk will present an update of the annual budget at the July meeting.</p>
101/21		<p>Deliveries to Castle Farm site</p> <p>Cllr Houlby is to kindly keep Lecpc updated on day to day issues. He also confirmed that the hard-standing area at the rear of the site is for the site offices, as the building progresses.</p> <p>This is temporary as the land will house the retention pond, and the necessary land will be returned to agriculture on completion of the site.</p>
102/21		<p>Plant troughs</p> <p>Replacement troughs are being sourced and most of the troughs have been replanted by a kind resident and he has been thanked for his efforts.</p>
103/21		<p>Correspondence received:</p> <p>ERYC - surface dressing of A164. This has been deferred due to the level of heavy vehicles delivering to the Castle farm site.</p> <p>Speeding - A reply from ERYC Traffic Management states that the average speed of motorists through the village is 27 mph, well below</p>

		<p>requiring any further action, together with very few accidents in the last 5 years, and that individual drivers exceeding the speed limit is a matter for the police.</p> <p>They also state that to reduce the speed limit between Scarborough and Leconfield to 50 mph, as is the majority of the A164, would cause accidents due to drivers over-taking.</p> <p>Following their response Councillor Houlby has discussed all the matters with ERYC Traffic Management but with no change of mind by the department. Discussions with Humberside Police are ongoing.</p> <p>Anti-Social Behaviour 6 monthly statistics</p> <p>ERYC - virtual meeting of Planning Liaison.</p>														
104/21		<p>Payment of Accounts:</p> <table> <tr> <td>Cllr Thomas - Zoom subscription</td> <td>£14.39</td> </tr> <tr> <td>Clerk salary - April 2021</td> <td>£200 (gross)</td> </tr> <tr> <td>Clerk - admin</td> <td>£18.17</td> </tr> <tr> <td>Michelle Brumfield - Audit</td> <td>£50.00</td> </tr> <tr> <td>Hull Lib Dem printers (newsletter + represent lost cheque</td> <td>£112.00</td> </tr> <tr> <td>Arthur Day Electrical - PAT test + CO alarms</td> <td>£167.50</td> </tr> </table> <p>Funds received :</p> <table> <tr> <td>ERYC - Village Hall Start-up Grant</td> <td>£17431.00</td> </tr> </table>	Cllr Thomas - Zoom subscription	£14.39	Clerk salary - April 2021	£200 (gross)	Clerk - admin	£18.17	Michelle Brumfield - Audit	£50.00	Hull Lib Dem printers (newsletter + represent lost cheque	£112.00	Arthur Day Electrical - PAT test + CO alarms	£167.50	ERYC - Village Hall Start-up Grant	£17431.00
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105/21		<p>Any other business</p> <p>Website - Resident Mr Stuart Haywood has offered his expertise in expanding the website, and will liaise with the current website host. Lecpc clarified that the current website was set up to be specifically a reporting site, and in moving forward everyone needs to be clear as to what they expect from the site.</p> <p>A resident asked if it could be a site where people pose questions and receive replies in a specific time period.</p> <p>The Chair pointed out that there would need to be safety protocols as to who could access the maintenance of the site, and that those people would be volunteers.</p> <p>An article is to be placed in the next newsletter asking for pictures etc.</p> <p>Footpath sign - the kissing gate has been replaced at the bridge over Catchwater Drain at 'New Arram' (start of Footpath 5) but now the sign has fallen over. Clerk to report.</p> <p>Footpath at side of level crossing at Arram (Footpath 23) overgrown - Clerk to report.</p> <p>Parking at Arram - due to an influx of walkers, vehicles have been parking on verges causing damage.</p> <p>Cllr Welbourn proposed that an area of off-road parking be created off the road running parallel to the railway, just before the level crossing. To be discussed with 'Street Scene' on their July visit and a plan will be drawn up.</p> <p>Dyke at Arram - opposite 'The Gables' overgrown - to discuss with 'Street Scene'</p>														
106/21		<p>Date of next meeting: Monday 5th July, 2021 in Leconfield Village Hall at 7.30pm</p>														